



## 2011 APPLICATION FOR ELECTRIC SERVICE

Welcome to Arrowhead Electric Cooperative, YOUR Touchstone Energy Cooperative! The following pages contain important information which will guide you through the process of installing a new electrical service. We encourage you to call or stop by our office should you have any questions in this process.

### Steps to a new electric service:

- Complete the enclosed forms and return to Arrowhead Electric Cooperative – PO Box 39 – Lutsen, MN 55612
  - Member Information Sheet
  - Membership Application
  - EnergyWise Electric Heat Application
  - Easement
  - \$300 non-refundable deposit (credited to construction cost if service is built during the same construction season)
  - Copy of Electrical Inspection Form (Wiring Affidavit). We cannot energize the electric service until we have received a copy of the Minnesota Request for Electrical Inspection Form. Typically this is provided by the electrician, if not the homeowner must submit it. The form is available online at: <http://www.dli.mn.gov/cclld/ElectricalHomeownerForms.asp>
  - Provide a copy of the property deed or title, a complete property legal description and survey or plat drawing. If the property is held in trust please see the enclosed instructions on **recording procedures**.
- A representative will contact you to schedule an appointment to stake and design your new electric service once your application has been reviewed.
- Arrowhead Electric will attempt to obtain any easements or permits required on your behalf. The cost will be added to your estimate. If unsuccessful, you are responsible for the acquisition of easements.
- Once the site has been staked, an estimate will be developed for you. After all the necessary documents, easements and payments are received we will schedule your job for construction.

### 2011 New Service Construction Charges

- Following a site visit and engineering you will be provided a written estimate for construction. Our estimates are developed based upon anticipated labor, equipment time and materials. Some variations in labor hours and or materials can occur due to the unique soil conditions of each property.
- Charges commonly incurred when underground construction is required.
  - Excavation charges of \$7 per foot when a cable plow can not be used due to rocky soil conditions.
  - Concrete charges of \$5 per foot when depths of less than 24” are achieved.
- Miscellaneous Charges:
  - \$200 per trip fee for additional trips requested to the property prior to construction.
  - \$200 trip fee if at the time of construction the service can not be energized due to the member or electrician not being ready for the service to be energized. For example: right of way not adequately cleared or meter socket not installed.
  - \$1,000 minimum for each underground road crossing required.
  - Easement Recording Fees. \$60 per recording with complete legal description. \$75 per recording without complete legal description.
  - Government Permit Fees. Arrowhead Electric will pass the cost of permits on to the member.
  - \$150 Radio Receiver fee for all EnergyWise Programs.
- After construction you will receive an invoice for the balance due. This may include any additional charges associated with rocky soil conditions, including possible concrete, excavation, etc.
- Financing for New Services is available for construction costs over \$2000. Please call for more information.

**MEMBER INFORMATION:**

**Primary Contact:**

Name \_\_\_\_\_

Home Phone \_\_\_\_\_

Permanent Address \_\_\_\_\_

Work Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mobile Phone \_\_\_\_\_

*Service Location Address (If different from above):*

Service Location Phone \_\_\_\_\_

Address \_\_\_\_\_

E-Mail \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_\_



**Secondary Contact (Spouse/Co-Owner):**

Name \_\_\_\_\_

Home Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Work Phone \_\_\_\_\_

SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_\_

Mobile Phone \_\_\_\_\_

**Structure Type:** House  Garage Only  Modular Home  RV  Business  Other

**Contractor(s) Name & Phone:**

General \_\_\_\_\_ Electrician \_\_\_\_\_

**Service Size (Also See EnergyWise Electric Heat Application):** 200 amp Standard Size  Other

**General Service Electric Load Estimate:** \_\_\_\_\_ kW

In the space below please provide a sketch of your property. Include road names, property lines, driveways, buildings, wells, septic systems, a preferred power line route and/or any other items which you think we should know about to install your electric service.

**ARROWHEAD ELECTRIC COOPERATIVE, INC.  
5401 WEST HIGHWAY 61, P.O. BOX 39  
LUTSEN, MINNESOTA 55612**

**APPLICATION FOR MEMBERSHIP  
AND AGREEMENT FOR ELECTRICAL SERVICES**

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(Fill in Applicant's Name, if a Joint Account, both Applicants' Name)

(herein after called the "Applicant", whether one or more) hereby applies for membership in and agrees to purchase all electric energy requirements from Arrowhead Electric Cooperative, Inc., (hereinafter called the "Cooperative"), under the following terms and conditions:

1. Acceptance of this application by the Cooperative shall constitute an agreement between the applicant and the Cooperative subject to all rules, regulations, policies and procedures which the duly elected Board of Directors of the Cooperative may enact, through the legal procedures and processes, as set up in its Bylaws and Articles of Incorporation.
2. Applicant, by becoming a member, assumes no personal liability or responsibility for any debts or liabilities of the Cooperative, and it is expressly understood that under the law the Applicants' private property is exempt from execution for any such debts or liabilities.
3. In exchange for the Cooperative's services in providing electricity to Applicant, and for other valuable considerations, the Applicant agrees, without fee, to grant the Cooperative, its successors and assigns, such right-of-way easements as the Cooperative shall determine are reasonably necessary for construction, operation and maintenance of electric lines or systems on, over or under the lands described below, and on, over or under all streets, roads and highways abutting said lands, for the purpose of making electric service available to said lands, and for all proper purposes of the Cooperative.
4. Applicant acknowledges receipt of, and understands and is bound by the provisions of the Articles of Incorporation and By-Laws of the Cooperative, and further understands the membership is subject to such rules, regulations, policies and procedures on file at the Cooperative, as may from time to time be adopted, amended or discontinued by the Cooperative.
5. Applicant agrees, when electric energy becomes available, to purchase from the Cooperative all electric energy used on the lands described in paragraph 7, below and will pay therefore annually or monthly at rates to be determined from time to time in accordance with the bylaws of the Cooperative. Applicant understands the Cooperative may limit the amount of electric energy to be furnished for industrial uses. Additionally, Applicant agrees to pay a minimum bill annually or each month, regardless of the number of kilowatt hours consumed, in accordance with terms of applicable rate schedules now in effect or in the future as may be modified or prescribed under the Cooperative's Articles of Incorporation and Bylaws. All rates are subject to change at the direction of the Board of Directors. The Member shall be subject to and bound by all subsequent rate schedules, and further, agrees to pay all amounts required by said rate schedules.
6. The address to all land owned, leased, rented, occupied, or otherwise possessed by Applicant, and subject to this agreement, is attached to this agreement as Exhibit A.
7. All electric power to be delivered and received pursuant to the provisions of this agreement shall be what is commonly designated alternating current, 120/240 volts single-phase, and it shall be delivered at the Applicant's meter location.
8. This agreement and all terms herein shall be transferable by the Applicant upon approval of the Board of Directors of the Cooperative, and the new Applicant properly executing a new APPLICATION FOR MEMBERSHIP AND AGREEMENT FOR ELECTRICAL SERVICES. The Cooperative may freely assign or transfer this agreement and all rights therein. Applicant acknowledges and understands that failure to follow the terms and conditions of the Articles of Association, By-Laws, rules, regulations, policies and procedures of the Cooperative, or failure to

pay amounts due under this Agreement, will be considered just cause, without further notice unless required by law, for termination of this Agreement by the Cooperative. If Applicant, at any time, for any reason, is disconnected from service without transfer to another party, any amounts owing under this agreement shall be due and payable in full on the date of such disconnection. The entire amount shall be equal to the minimum monthly payment multiplied by the number of months remaining on the term of this agreement, plus any present amounts due and owing at the time of such disconnect.

9. This agreement shall be in force for sixty (60) months from and after the date of this agreement, with the exception of a transfer, as explained in Paragraph 8, above. Unless the Applicant notifies the Cooperative in writing thirty (30) days prior to the end of this Agreement, at the address shown above, this Agreement will automatically renew for another sixty (60) months.
10. Applicant shall, at Applicant's own risk and expense, furnish, install, and keep in good safe condition all electric lines, machinery, and apparatus which may be required for receiving electric power from the Cooperative at and beyond the point of delivery (meter) and for distribution and utilizing such power, and will indemnify and hold harmless the Cooperative and its officers, agents and employees from any and all claims, demands, suits, liability and expense, including attorney's fees by reason of any injury to or death of any person, or damage to any property, occasioned or caused by any defect in the condition or construction of such lines, machinery, or apparatus, or any part thereof, or by reason of any negligence on the part of the member in installing, maintaining, using or operating such lines, machinery or apparatus.
11. No liability shall attach to the Cooperative for any failure to deliver electric power hereunder due to acts of God, or any other cause whatsoever, except its own voluntary act or any neglect to exercise reasonable care and diligence in the performance of the agreement herein contained, and Cooperative shall have the right to suspend temporarily the delivery of electric power hereunder for the purpose of making repairs or improvements of its system.
12. In the event that any action is filed in relation to this agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all sums that either party may be called on to pay, a reasonable sum for the successful party's attorneys' fees.
13. This agreement shall be binding upon the legal representatives, heirs, successors and assigns of the respective parties hereto.
14. Any disputes under this agreement shall be venued in Cook County, Minnesota, and governed by the laws of the State of Minnesota.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature of Applicant (or Corporate Name)

\_\_\_\_\_

Signature of Co-Applicant (or Authorized Corporate Officer-Title)

\_\_\_\_\_

Mailing Address:

\_\_\_\_\_

Applicant must be signed by both occupants, or authorized Corporate Officers

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### MEMBERSHIP CERTIFICATE

This certifies that the above named applicant(s) has (have) been accepted for membership in ARROWHEAD ELECTRIC COOPERATIVE, INC., as of this \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_.

By \_\_\_\_\_  
President

By \_\_\_\_\_  
Secretary

# Application for EnergyWise Electric Heat



Service availability monthly charge is \$43.50  
General Service rate is \$.113 (summer June-August rate is \$.127)

This Agreement made and executed the \_\_\_\_\_ day of \_\_\_\_\_, 2011 by **Arrowhead Electric Cooperative, Inc.** and \_\_\_\_\_  
(Please PRINT Member's name)

Member agrees to participate in the following **TWO Meter Program (choose only one)**  
**Rates subject to change based on latest applicable rate schedule**  
This page must be fully completed prior to any EnergyWise heat meter or subtract meter being energized

- # 4 Dual Fuel-Interruptible Heat @ \$.0570/kwh**  
May control heat up to 12 hours during peak, and up to 400 hours per season. Secondary system is required to be sized to heat entire heat load. Must have a whole house automatic back-up heating system to qualify (**wood is NOT allowed**)
- # 5 Dual Fuel-Interruptible Heat & Water @ \$.0570/kwh**  
Same as Dual Fuel-Interruptible Heat listed above and the water is controlled 16 hrs every day (charging only 8 hrs each day) water heater must be 80 gallon or larger.

**interruptible backup heat is:** \_\_\_\_\_  
(Fuel Oil or Propane fireplace/boiler/furnace, storage heaters located to prevent freezing pipes)

Residential members that have whole-house automatic back-up heating systems qualify for this program. Conventional electric shall be the primary heating system; fuel oil, natural gas, liquid propane, or ETS shall be the secondary or back-up heating system. The dual fuel rate applies to kWh used in heating the conditioned living space of the home. Control of the primary heating system can be up to twelve hours per day and up to 400 hours per heating season. Restoration of dual fuel systems will be for a one hour minimum between interruptions.

I certify that the Dual Fuel space heating system is sized properly for the entire heating load of my home. AECI is not liable for economic loss due to malfunction or inadequate backup capacity and allows AECI to inspect system for proper operation when necessary.

Member agrees to: **Return agreement** with hook-up fee of **\$150.00** for each radio receiver switch. **Participate** for at least (1) year and abide by the rate schedule. Allow the Cooperative to inspect the installation at all reasonable hours.

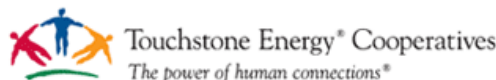
**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Member's Signature) (Today's date)

**\*\*\*Electrician or owner complete boxed information below\*\*\***

|                     |  |  |
|---------------------|--|--|
| <b>Load:</b>        | <input type="checkbox"/> Heat _____ kW   | <input type="checkbox"/> Water Heat _____ kW   |
| <b>Socket:</b>      | <input type="checkbox"/> 100 amp socket ( <b>subtract meters only</b> , load will subtract from General Service meter)                                 |  |
|                     | <input type="checkbox"/> 200 amp socket  | <input type="checkbox"/> 400 amp socket (CT) <input type="checkbox"/> other _____ (CT) |
|                     | <input type="checkbox"/> Pole mount  | <input type="checkbox"/> Pedestal  |
| <b>Meter:</b>       | <input type="checkbox"/> <b>Subtract</b> Heat, standard form 2S (electrician will install <input type="checkbox"/> yes or <input type="checkbox"/> no) |  |
|                     | <input type="checkbox"/> <b>Primary</b> Heat, standard form 2S (linemen will install & connect to transformer)   |  |
| <b>Electrician:</b> | _____  | <b>Ph #</b> _____  |

Location: \_\_\_\_\_ Acct # \_\_\_\_\_ Mbr # \_\_\_\_\_

Received by: \_\_\_\_\_ Date received: \_\_\_\_\_



# Application for EnergyWise Electric Heat



Service availability monthly charge is \$43.50  
General Service rate is \$.113 (summer June-August rate is \$.127)

This Agreement made and executed the \_\_\_\_\_ day of \_\_\_\_\_, 2011 by **Arrowhead Electric**

**Cooperative, Inc.** and \_\_\_\_\_  
(Please PRINT Member's name)

Member agrees to participate in the following **TWO Meter Program (choose only one)**  
**Rates subject to change based on latest applicable rate schedule**

*This page must be fully completed prior to any EnergyWise heat meter or subtract meter being energized*

- # 1 **Storage Water** – water heater must be 80 gallon or larger @ \$.0464/kwh  
Water is controlled 16 hrs every day (charging only 8 hrs each evening).
- # 2 **Off Peak-Storage Heat** – heating system that is capable of providing 100% of home's heating requirements by storing heat produced from electricity during nightly off-peak period (charging only 8 hrs each evening). @ \$.0464/kwh
- # 3 **Off Peak-Storage Heat and Water** @ \$.0464/kwh  
Same as BOTH Storage Water and Heat listed above...

*An Electric Thermal Storage (ETS) space heating system is one that is capable of providing 100% of a home's heating requirements by storing heat produced from electricity during a nightly off-peak period. Sizing of ETS space heating systems requires that a professional heat loss audit be conducted, and is recommended prior to load qualification. Check out if rebates are available for ETS heating system.*

*I certify that the ETS space heating system is sized properly for the entire heating load of my home. AECEI is not liable for economic loss due to malfunction or inadequate storage capacity.*

Member agrees to: **Return agreement** with hook-up fee of **\$150.00** for each radio receiver switch.  
**Participate** for at least (1) year and abide by the rate schedule.  
Allow the Cooperative to inspect the installation at all reasonable hours.

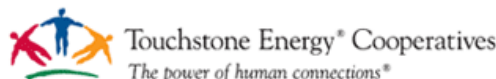
By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Member's Signature) (Today's date)

**\*\*\*Electrician or owner complete boxed information below\*\*\***

|                     |  |  |
|---------------------|--|--|
| <b>Load:</b>        | <input type="checkbox"/> Heat _____ kW   | <input type="checkbox"/> Water Heat _____ kW |
| <b>Socket:</b>      | <input type="checkbox"/> 100 amp socket ( <b>subtract meters only</b> , load will subtract from General Service meter)                                 |  |
|                     | <input type="checkbox"/> 200 amp socket  | <input type="checkbox"/> 400 amp socket (CT) |
|                     | <input type="checkbox"/> Pole mount  | <input type="checkbox"/> other _____ (CT)    |
|                     | <input type="checkbox"/> Pedestal  |  |
| <b>Meter:</b>       | <input type="checkbox"/> <b>Subtract</b> Heat, standard form 2S (electrician will install <input type="checkbox"/> yes or <input type="checkbox"/> no) |  |
|                     | <input type="checkbox"/> <b>Primary</b> Heat, standard form 2S (linemen will install & connect to transformer)   |  |
| <b>Electrician:</b> | _____  | <b>Ph #</b> _____                            |

Location: \_\_\_\_\_ Acct # \_\_\_\_\_ Mbr # \_\_\_\_\_

Received by: \_\_\_\_\_ Date received: \_\_\_\_\_  
(AECEI Member Services Signature)



## HOW TO FILL OUT THIS EASEMENT FORM

1. Please print name & marital status as it appears on the property title.
2. Describe any liens or encumbrances on the property.
3. Each grantor must sign in the presence of a notary public.
4. Please see special instructions for lands held in Trust.
5. If you have questions, please call our office at (218) 663-7239 or 1-800-864-3744.

This signed easement is not an obligation to receive electric service. It is for permission to cross your property with electric and communications lines.

Exhibits "A" and "B" will be attached to this easement at the time of filing. We cannot attach a sketch showing the location of the line until after it is installed. The sketch is then attached to the easement and the easement is filed with the County Recorder.

Our easements will be 15' wide (7 ½ feet on each side of the centerline) for underground installations and secondary overhead installations, 30' wide (15 feet on each side of the centerline) for single phase overhead installations, and 40' wide (20 feet on each side of the centerline) for multi phase overhead installations.

A copy of the recorded easement is available through the County Recorders Office.

Thank you.



Form E-92-02

Location (Map) \_\_\_\_\_ Section \_\_\_\_\_

**EASEMENT**

**KNOW ALL PERSONS BY THESE PRESENTS**, that Grantor(s)

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(Name & Marital Status)

for good and valuable consideration, the receipt of which is hereby acknowledged, doe(es) hereby grant an easement unto **Arrowhead Electric Cooperative, Inc.**, an incorporated cooperative association organized under the laws of the State of Minnesota (hereinafter referred to as "Cooperative) and to its successors, designated agents, and assigns, upon the lands of the Grantor(s) situated in the County of Cook, State of Minnesota, and more particularly described on Exhibit "A": Legal Description, and upon or under all streets, roads and highways within said lands. Grantor(s) hereby covenant that Grantor(s) (is) (are) the owner(s) of the above-described lands, and that the lands are free and clear of liens and encumbrances, except:

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The purpose of said easement is to allow the Cooperative to construct, excavate, inspect, maintain, operate, place, reconstruct, repair, and replace overhead and underground wire, cable, fiber optic cable and/or other conduit for the transmission and/or distribution of electric power, telecommunications, telephone, video and other forms of communications, and systems related thereto, and to locate on or in the premises, including but not limited to, accessories, attachments, equipment, fixtures, structures and supports, as deemed necessary by the Cooperative in connection with overhead and underground wire, cable, fiber optic cable and/or other conduit for the transmission and/or distribution of electric power, telecommunications, telephone, video and other forms of communications, and systems related thereto.

The above-described lands shall be subject to this easement until the date this easement is recorded. Thereafter, only that part of the above-described lands located on either side of the center line of the lines, cable or conduit or system as constructed shall be subject to this easement (hereinafter "easement area"). A plat sketch showing the approximate location of the strip of land encompassed by the "easement area" is attached hereto as, "Exhibit B", and is, by this reference, made a part hereof. The Cooperative also has the right of reasonable ingress and egress between the easement area and any public or private roads over the lands of the Grantor(s).





## Recording Procedures for Private Lands held in Trust

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2011

Recording easements for private lands held in Trust can pose difficulties if the proper steps are not followed. Please take a minute to review the recording procedure below if your property is held in Trust.

Please provide the following:

- a. AECI Standard Easement Document
  - i. Must be signed by the person(s) eligible to sign legal documents as noted on the original trust document. This may be one person or may be each person or entity named on the trust document.
- b. Certificate of Trust
  - i. Must be on file in Cook County Recorders Office. If not, you must have one created by an attorney.
  - ii. A copy of the Certificate of Trust must be provided to AECI to verify the trustees eligible to sign legal documents for the trust.
- c. Affidavit of Trust
  - i. Sometimes the Certificate of Trust and Affidavit of Trust are combined in one document.
  - ii. The Affidavit of Trust must be signed and dated after the date of notary on the AECI Standard Easement Document.
  - iii. You may have multiple trustees sign the same Affidavit of Trust so long as each trustee signature is accompanied by an accompanying notary signature.

\*If you need assistance with your Trust documents please contact an attorney (AECI can not provide you Trust documents).



## SERVICE CONNECTION REQUIREMENTS 2011

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Arrowhead Electric Cooperative, Inc. (AECI) will determine the location of our facilities for all new services in consultation with you, the member. We will install all primary voltage (7,200 or 14,400 volts) equipment up to the service transformer. All wiring beyond the transformer will be your responsibility. You or your electrician will furnish all wire, hardware, and labor to provide service from the transformer to the new building. Please keep all private cable at least three feet away from A.E.C.I. facilities and provide coiled, taped, and capped cable tails for final connection at the transformer. Minimum tail length is ten feet for underground and fifty feet for overhead.

Arrowhead Electric Cooperative encourages members to have their private service installed by a licensed electrician. All installations must comply with the current National Electric Code and follow the guidelines below. We cannot connect your electric service until we have received a copy of the Minnesota Request for Electrical Inspection Form. Refer to MN Department of Labor and Industry's website for information and forms.

<http://www.dli.mn.gov/cclld/ElectricalHomeownerForms.asp>

### Standard 200 amp service

1. Installation of meter sockets must be outside of any buildings, with easy access for installing, servicing, or reading of meters. Sockets can not be under porches, decks, or anywhere they may create a hazard or be subject to damage.
2. Installation of sockets must be ten feet or less from the transformer. Height shall be between four and six feet above finished grade with clear space of at least three feet in front and one foot on either side.
3. Final installation must be to a permanent structure in a vertical position.
4. Meter sockets must be UL listed ring-less style with terminals rated for amperage of socket. Meter sockets must be equipped with a 200 amp disconnect lever or breaker and a fully rated 200 amp bypass lever (which provides clamping pressure on meter blades). Disconnect or breaker must be on load side of meter.
5. If using a subtract meter for a Dual Fuel or Off Peak rate program, please ensure the meter has a continuous voltage supply. Subtract meters do not require a bypass lever.

**\*Arrowhead Electric Cooperative will not energize a 320 amp meter socket.**

**Non-Standard 400 amp service**-(MUST BE APPROVED BY AECI) all guidelines as above, except,

1. The cooperative will determine the type of metering required. AECI will provide the meter socket to be mounted by the electrician. AECI will provide and connect the necessary CT's. There will be a \$300 charge.
2. The member/electrician will provide the cabinet and 400 amp disconnect lever or breaker, and install the cabinet, meter socket, and service wires. Disconnect lever/breaker must be on the load side. Exception: Commercial 400 amp services do not require disconnect or breakers at the meter.
3. All CT's must be installed within 15 feet of the transformer. CT's will not be installed inside transformers.

### Non-Standard above 400 amp

The cooperative and the customer/electrician will come to a mutual agreement on the guidelines to follow before installation. Additional metering costs will apply.

### Existing Service connections

Existing services that require service upgrades shall follow the above guidelines. The cooperative must approve any changes before installation.

ARROWHEAD ELECTRIC COOPERATIVE, INC.  
LUTSEN, MINNESOTA 55612

POLICY: BL-06  
ISSUED: 3-20-63  
REVISED: 9-24-98, 7-29-10

**Was previously policy II-5**

Idle Services

Objective:

To document a reasonable policy to allow idle services and provide for cost recovery on those idle services.

Policy:

1. A service shall consist of all electricity provided to one member, at one location, and through one general service meter.
2. The minimum rate shall be the rate currently in effect for the service classification plus any contractual amount.
3. When a member requests that meter be removed or the service is no longer required, it shall become idle.
4. The member will remain connected for a minimum of two (2) years or until account is transferred.
5. When the member requests disconnection of the service, the member shall give 10-days written notice.
6. When the member is disconnected and wishes to have the service reconnected, the member shall pay the service availability charge for the period the service was disconnected (up to one year) plus the reconnection fee.
7. After one year from the date the service became idle the cooperative may remove the entire service or any part of it. In the event of removal of the service, the costs of removal and restoration and any other charges, including idle service charges, will be paid.
8. When a service becomes idle, a copy of this policy will be sent by registered or certified mail to the member.

## **AUTO PAY AUTHORIZATION FORM**

*I authorize Arrowhead Electric Cooperative, Inc. (AECI) and the financial institution named below to initiate debit entries to my (our)*

*Please select one account:*

Checking       Savings

\_\_\_\_\_

AECI Account number

\_\_\_\_\_

Telephone number

\_\_\_\_\_

Names(s) – Please print

\_\_\_\_\_

Billing Address

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip Code

\_\_\_\_\_

Signature

\_\_\_\_\_

Name of Financial Institution (Include Branch)

\_\_\_\_\_

Address of Financial Institution

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip Code

\_\_\_\_\_

Bank Account Number

\_\_\_\_\_

Bank routing number (Routing number is printed between the 1: symbols on the bottom of your check.)

**Please return the completed application along with a voided check to:  
Arrowhead Electric Cooperative, Inc. – PO Box 39 – Lutsen, MN 55612**

*Note: Your bill will be mailed around the 1<sup>st</sup> of each month. Auto Pay is deducted from your bank account between the 18<sup>th</sup> and 20<sup>th</sup> of each month.*

## OPERATION ROUND UP

Beginning in August of 2002, members of Arrowhead Electric Cooperative, Inc. (AECI) began a program designed to provide financial assistance to worthwhile projects and charities throughout Arrowhead's service territory. Member participation in this program, called Operation Round Up, is voluntary.

Contributions made to the Operation Round Up Trust are used to provide financial support in areas including Community Service, Economic Development, Education and Youth, Environment, Emergency Energy Assistance, and Disaster Relief.

Each month, Arrowhead will "round up" the electric bills of participating members to the next dollar. For example, if your electric bill is \$74.64, we would round it up to \$75.00. The additional 36 cents would go directly to the Operation Round Up Trust. The average annual contribution from a cooperative member would be \$6.00. The most a member could contribute annually would be \$11.88.

The Arrowhead Electric Trust Board administers the trust fund. This Board is appointed by, but operated independently of, the Cooperative's Board of Directors. The Trust Board evaluates requests for donations from the fund and contributions are distributed that benefit the local community twice a year. Since the inception through the fall of 2010, \$162,855.97 of member contributions has been distributed throughout Cook County. The Bylaws do not allow for political or religious distributions of the funds.

Participation is voluntary. If you **DO** wish to participate, do nothing; your contribution will automatically be included on your future electric bills. If you do **NOT** wish to participate, please complete and return the response form below.

Operation Round Up is an opportunity for you to provide financial assistance to worthwhile projects and charities in our communities. Pennies donated by you each month become significant when added to the pennies donated by your fellow members. Arrowhead members are encouraged to participate.

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### Operation Round Response Card

If you wish to participate in Operation Round Up, **DO NOTHING!** Your contribution will automatically be included on your future bills. If you **DO NOT** wish to participate, please complete the following and return to Arrowhead Electric.

I **DO NOT** wish to participate in this unique charitable program.

Name: \_\_\_\_\_ Account No: \_\_\_\_\_

Address: \_\_\_\_\_



AECI NOW OFFERS **ENERGY STAR** REBATES

To conserve energy and help protect the environment, AECI has partnered with Great River Energy to offer rebates for qualifying new **ENERGY STAR** products. Rebates are available for Ground Source Heat Pump, Ductless Air Source Heat Pump, ECM Electronically Commutated Motor, purchase of new refrigerator or freezer (must recycle old), CFL bulbs, LED strings/lights.

**ENERGY STAR**, is a government-backed program helping business and individuals protect the environment through superior energy efficiency. Look for the **ENERGY STAR** label or ask your retailer to show you the **ENERGY STAR** products when you shop for new energy efficient products.

For more information check out our website at [www.aecimn.com](http://www.aecimn.com) or call Darlene Ludlow to request your rebate forms at **218-663-7239** or **1-800-864-3744** or simply return the coupon below to:

**Arrowhead Electric Cooperative, Inc.**  
**Attn: Darlene Ludlow**  
**PO Box 39**  
**Lutsen, MN 55612**

--[www.energystar.gov](http://www.energystar.gov) (to verify current ENERGY STAR product status)

\*\*\*Please print clearly, clip and return\*\*\*

AECI **ENERGY STAR** REBATE PROGRAM

| <u>Qualifying Energy Product</u>    | <u>Labeling Requirement</u>   | <u>Rebate</u>                    |
|-------------------------------------|---|----------------------------------|
| CFL's                               |  | 50% of cost or up to \$1.00      |
| LED string / light                  |   | 50% of cost or up to \$3.00      |
| Recycled Refrigerator / Freezer     |   | new purchase w / recycle \$75.00 |
| Ductless Air Source Heat Pump       |   | \$300.00                         |
| Ground Source Heat Pump             |   | \$400.00 / ton                   |
| ECM Electronically Commutated Motor |   | \$100.00                         |

Please send rebate request form(s) for the following energy products:

- CFL's       LED's
- Refrigerator or Freezer (with recycle) Ductless ASHP
- ECM Electronically Commutated Motor
- Ground Source Heat Pump

Name \_\_\_\_\_ Acct# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Note: Rebate products and/or amounts are subject to change without notice at any time. AECI reserves the right to refuse payment for any rebate should the program be closed or terminated at any time without notice.